# **Licensure Information**

Updated August 21, 2024

\*\*New: Resources regarding licensure in telehealth are available from the Academy of Nutrition and Dietetics: <a href="https://www.eatrightpro.org/advocacy/licensure/licensure-and-telehealth">https://www.eatrightpro.org/advocacy/licensure/licensure-and-telehealth</a>

For information on providing telehealth to other New England states and their licensure regulations, please refer to this <u>spreadsheet</u>.

## Unsure if you should apply for Massachusetts licensure?

Here are some good reasons to apply:

- Ability to accept reimbursement by MA insurance companies.
- Increased credibility with employers (licensure is often required).
- Simplified process for obtaining dietetic licensure or certification in other states.
- Identification as a state-regulated, ethical, and effective professional.
- Expanded consumer trust in your professional nutrition qualifications.

Applying for or renewing a Dietitian/Nutritionist License in Massachusetts:

On September 25, 2022, oversight of the Board of Registration of Dietitians and Nutritionists transitioned from the Division of Occupational Licensure to the Department of Public Health (DPH) Bureau of Health Professions Licensure as part of a larger transition of thirteen boards.

The Massachusetts DPH Health Professions eLicensing platform (<a href="https://healthprofessionlicensing.mass.gov/">https://healthprofessionlicensing.mass.gov/</a>) should now be used for licensing related matters including applications and renewals.

If you have questions or issues setting up your new account, you can find more information and helpful videos at the following link: <a href="https://www.mass.gov/info-details/health-professions-licensing-system-user-guide">https://www.mass.gov/info-details/health-professions-licensing-system-user-guide</a>.

The eLicensing Support Help Desk has a <u>Support Request form</u> or can be reached at (800) 414-0168

The Board of Registration of Dietitians and Nutritionists' new address is Department of Public Health, 250 Washington Street, Boston, MA 02108.

#### Tips for new LDNs:

- Not all CEUs accepted by CDR will be accepted by MA Board of Registration of Dietitians and Nutritionists. Take some time to review MA requirements for CEUs and maintain your own, updated CEU log to make the renewal process easy.
- Make sure to keep your address current! In addition to being a statutory
  requirement for all license holders, you may receive your renewal form through the
  mail. To change your address, log in to Massachusetts DPH Health Professions
  eLicensing platform and complete an application to update your contact
  information.

#### Continuing education requirements:

#### For the current CEU requirements, updated in 2017, click here.

You must complete a minimum of 30 units of continuing education activities every two years to renew your license. A unit of continuing education is described as "a minimum of 50 minutes of organized learning experience" and must pertain directly to the Field of Dietetics and Nutrition defined <a href="here">here</a>. You are responsible for keeping a record of all continuing education you have completed, and you will be required to submit this documentation in the event you are selected for a random audit.

#### Tips for successful CEU documentation for MA LDNs:

- Keep a log of CEU activities as you go. Note the date, time, location.
- Hold on to supporting documents, such as the course syllabus.
- Get a certificate of completion for every CEU activity possible.
- Document how the activity addressed the Field of Dietetics and Nutrition while the material is still fresh in your mind. If audited, you will need to provide this information.
  - In your documentation of the activity, explain the education you were provided and how it relates to the science of human nutrition and/or contributes to your professional growth as an LDN.

### **Example of Activity Documentation for CEU Consideration**

Activity Date & Time: 3/14/2022 11:30am - 1:00pm

**Activity Type: Virtual Presentation** 

Activity Provider: Massachusetts Academy of Nutrition and Dietetics

Activity Title: Day on the Hill

Activity Length: 1.5 hours

Activity Explanation: During this activity, dietitians working in school nutrition provided education on how nutrition programming in schools can reduce childhood food insecurity. I learned about policy efforts and bills that address the health of individuals by providing universal school meals to students in Massachusetts.

For more information on continuing education requirements, <u>click here</u>.

#### Additional information:

The MA Board of Registration of Dietitians and Nutritionists has quarterly meetings that are open to the public. Meeting agendas and minutes can be found here.

### Still have questions?

Contact information for the Massachusetts Board of Registration of Dietitians and Nutritionists is (617) 624-6160 or <u>Dietitiansnutritionistsboard@mass.gov</u>.

The MAND consumer protection coordinator, Christine Weithman, may be contacted at <a href="mailto:cweithman09@gmail.com">cweithman09@gmail.com</a> for more information on licensure or consumer protection.